

GENERAL PERMITTING GUIDELINES

- 1) You must be registered in order to do business in the city.
- 2) Commercial vehicles are required to be marked with the name of the company.
- 3) The timeframes that you are permitted to do work in the city are Monday through Saturday 7:30 AM to 6:00 PM. Work is prohibited from 6:00 PM Saturday until 7:30 A.M. Monday.
- 4) Required inspections **MUST** be called in no later than 3:00 PM for an inspection to be scheduled for the next day. Inspections called in after 3:00 PM will be scheduled for the day after that.
- 5) Should your job require excavation or demolition, please remember to call before you dig to obtain information as to the location of underground utility lines, etc. For water and sewer locates, call **Sunshine One Call at 1-800-432-4770**.
- 6) The city does not provide garbage service for construction or landscape debris generated by licensed contractors. All contractors are required to remove vegetative waste the day it is generated. Only dumpsters from Browning-Ferris Industries, Inc.(BFI) are permitted.
- 7) Any exterior work (windows, doors, pools, fencing, landscaping, etc.) must be approved by the Architectural Review Committee prior to permit approval. Two sets of drawings, specs, plans, or product approvals are required depending on the type of work being done.
A/C's and hurricane protection are not required to go through ARC.
- 8) Any permits for exterior work on condos, villas or homeowner groups **MUST** include written association approval. If association approval is not included with the permit, it will **NOT** be presented before the Architectural Review Committee or approved until it is provided.

HURRICANE PROTECTION

- 9) All permanently attached components of storm panel systems shall match the color of the walls or trim of the building. These components include the head and sill tracks and any mounting hardware left attached to the building when the panels are not installed.
- 10) Due to their nature of always being attached to the building even when in the open position, all components of accordion and roll-up shutter systems shall match the color of the walls or trim of the building.

SWIMMING POOLS

- 11) Pool permit and plans must be accompanied by the plans for decking as well as the plans and permit for the fencing or screen enclosure of the pool. These must be presented together as a package for review by the Architectural Review Committee. No pool plans will be approved until the fencing or screen enclosure is also submitted.

PROPERTY CONTROL NUMBERS (PCN)

- 12) The City of Atlantis now requires Property Control Numbers (PCN) on all permits. A copy of each permit goes to the Property Appraiser's Office, which requires this number. The City of Atlantis regrets that we do not have the staff to research this for you, but you may contact the Property Appraiser's Office directly at (561) 355-3230 or check their website at www.co.palm-beach.fl.us/papa. We appreciate your cooperation on the above.