



City of Atlantis
260 Orange Tree Drive, Atlantis, Florida 33462
Phone (561) 965-1744 Fax (561) 642-1806

**NO POSTAGE, NO LATE CHARGES, NO CHECKS TO WRITE
AUTOMATIC BILL PAYMENT**

The City of Atlantis Utilities provides customers with the convenience of Autopay for their utility bills. By providing us your bank information, the city will automatically deduct your utilities payment from your bank account. You may sign up for this service at any time. The following should answer questions concerning this service.

Q. How do I sign up for this service?

A. Complete the authorization form and send it to our office at 260 Orange Tree Drive, Atlantis FL 33462. Be sure to include a voided check with your form.

Q. How will my bill be paid?

A. On the 5th of the month following the bill date, your account will be debited for the amount of the bill.

Q. Do I have to bank at a certain place?

A. Your financial institution must be able to access the Federal Reserve Automated Clearing House (ACH). Most U.S. Financial institutions have access to this network. Payment must be made in US FUNDS.

SIGN UP FOR AUTOMATIC BILL PAYMENT

Please complete and return this form with a voided check:

I authorize the City of Atlantis to instruct my bank/savings institution to make my utility payments from the account listed below. I understand that I control my payments and if at any time I decide to discontinue this service, I will notify the City of Atlantis Utilities. I further understand that items returned unpaid for any reason are subject to a \$25.00 fee.

Customer Name (As shown on bill) _____

Service Address _____

Signature _____ Daytime Telephone _____

Financial Institution _____

Account Number _____

Routing Number _____